



Client Questionnaire Form

If you have any question please call 866-799-5978

DUE WITHIN 72 HOURS OF SIGNING A SPEAKING ENGAGEMENT CONTRACT

Please Complete and Fax or Scan to: (407) 264-8689 or Tanya@TanyaKnight.com

1) Your Complete Information:

Name _____ Title _____

Organization: _____ Tel (_____) _____ - _____

Fax (_____) _____

Email _____

Mailing Address _____ City _____ State _____ Zip _____ Cell

Phone/Emergency Number (in case of emergency and Tanya needs to reach you) (_____) _____ - _____

2) Program Information:

Date of Tanya Knight's Speaking Engagement _____ Time(s) _____

Preferred topics to be covered by Tanya Knight

Location of Speaking Engagement: _____

Would you like a set of promotional materials for the talk(s)? ___ YES ___ NO (Many groups prefer to make and use their own Promotional Materials)

Approximate number of audience members for Tanya Knight's talk _____

Does Tanya need a parking pass? ___ YES ___ NO If yes, please send it

A.S.A.P. to the address below:

Tanya Knight International, Inc. • P. O. Box 2751 • Sanford, FL 32772

3) Hotel:

Please recommend two of your top preferences for Tanya Knight's lodging and provide the phone number and address:

1. _____

2. _____

4) Ground Transportation:

Will a representative of your group pick Tanya up at the airport? _____ (Most groups have Tanya rent a car for convenience – Groups cover all rental car expenses for duration of stay)

If you want Tanya to rent a car, please EMAIL DRIVING DIRECTIONS from _____ airport to the hotel & driving directions from the hotel to location(s) of the talk(s) to: Tanya@TanyaKnight.com

*****NO AIRPORT SHUTTLES, BUSES, VANS Permitted for distances over 15 minutes*****

5) Special Considerations:

Please list any special considerations regarding your audience of which Tanya should be aware:

Thank You!

Tanya Knight International, Inc. * P.O. Box 2751 Sanford, FL 32772 | www.TanyaKnight.com